

SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL
PROCEEDINGS
May 19, 2015

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by President Townsend at 5:01 p.m. in the Board of Education Conference Room.

Members Present: Gregg Townsend, Angela Green, Dale Phillips, Stephen Swain

Members Absent: Christine Allen

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Steve Newcombe

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

Mr. Hall took the opportunity to introduce Steve Newcombe who is a parent, educator and a student in the Administrative Program in which he is currently completing/

14-15 266 Moved by Green, seconded by Swain, to approve April 20, 2015 and May 12, 2015
Approval of minutes.
April 20 &
May 12, 2015 Yes: Swain, Phillips, Green, Townsend
Minutes Absent: Allen
 No: None
 The motion carried.

14-15 267 Moved by Swain, seconded by Phillips, to approve Treasurer's Report, Extracurricular
Approve Report, Budget Transfers and Internal Claims Auditor Report.
Treasurer's
Report, Yes: Swain, Phillips, Green, Townsend
Extracurricular Absent: Allen
Report, Budget No: None
Transfers and The motion carried.
Internal Claims
Auditor
Report

14-15 268 Moved by Phillips, seconded by Green, to approve CPSE & CSE Recommendation
Approve numbers 1951, 1856, 1949, 1740, 1043, 297, 1649, 1942, 1569, 1958, 1855, 1015, 1222,
CPSE & CSE 1818, 1168, 1558, 1230, 1601, 1124, 1595, 1922, 1829, 1912, 1649, 1658, 1073.
Recommendations Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.

14-15 269 Moved by Swain, seconded by Green, to approve destroying May 20, 2014 ballots.
Approve
Destroying Yes: Swain, Phillips, Green, Townsend
May 20, 2014 Absent: Allen
Ballots No: None
 The motion carried.

14-15 270 Moved by Swain, seconded by Phillips, to accept a \$500.00 donation from Donald &
Accept a Carol Smith.
\$500.00
Donation Yes: Swain, Phillips, Green, Townsend
from Absent: Allen
Donald & No: None
Carol Smith The motion carried.

14-15 271 Moved by Swain, seconded by Green, to accept a donation of a drinking fountain from
Accept a Todd and Christine Chamberlain with an estimated value of \$995.00.
Donation of a
Drinking Yes: Swain, Phillips, Green, Townsend
Fountain Absent: Allen
from Todd No: None
And Christine The motion carried.
Chamberlain
with an
Estimated
Value of
\$995.00

- 14-15 272 Moved by Swain, seconded by Green, to accept a \$100.00 donation from PTO for a software license purchase.
 Accept a \$100.00 Donation from PTO for a Software License Purchase
 Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 14-15 273 Moved by Swain, seconded by Green, to accept a \$750.00 donation from Verizon.
 Accept a \$750.00 Donation from Verizon
 Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 14-15 274 Moved by Green, seconded by Phillips, to approve discarding one deli cart.
 Approve Discarding One Deli Cart
 Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 14-15 275 Moved by Phillips, seconded by Swain, to approve discarding 1 Mitsubishi Projector XD211U, Asset Tag # A00081769, Serial # 0006240, Sackets Harbor ID #01850.
 Approve Discarding 1 Mitsubishi Projector
 Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 14-15 276 Moved by Green, seconded by Swain, to approve resignation letter from Janet Gerhardt, Typist, effective May 15, 2015.
 Approve Resignation Letter from Janet Gerhardt, Typist, Effective May 15, 2015
 Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 14-15 277 Moved by Green, seconded by Swain, to approve Eileen Townsend as substitute Teacher Aide at \$11.09 per hour from May 15, 2015 until June 30, 2015.
 Approve E. Townsend as Substitute Teacher Aide at \$11.09 per Hour from May 15, 2015 until June 30, 2015
 Yes: Swain, Phillips, Green
 Abstain: Townsend
 Absent: Allen
 No: None
 The motion carried.
- 14-15 278 Moved by Phillips, seconded by Green, to approve Administrative salary increase of 2.75% for the 2015-16 school year.
 Approve Administrative Salary Increase of 2.75 % for the 2015-16 School Year
 Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 14-15 279 Moved by Swain, seconded by Green, to approve Non-Instructional Salary ncrease of 2.75 % plus a minimum wage adjustment for the 2015-16 school year.
 Approve Non-Instructional Salary Increase of 2.75 % plus a Minimum Wage Adjustment for the 2015-16 School Year
 Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 14-15 280 Moved by Green, seconded by Swain, to approve employee health care contributions for Administration & Non-Instructional Staff to reflect a 12% contribution for staff hired prior to July 1, 2006 and 17% for staff hired July 1, 2006 or later.
 Approve Employee Health Care Contributions for Administration & Non-Instructional Staff
 Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.

14-15 281 Moved by Phillips, seconded by Green, to approve Basketball Shooting Clinic with Noah
 Approve Basketball & "Fitting Night" with Victory Promotions on September 10, 2015 from
 6:00 – 8:00 p.m. in the Gymnasium.

Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.

14-15 282 Moved by Green, seconded by Phillips, to approve Summer Recreation Program
 inclusive of Transportation Requests from July 6 – August 14, 2015 pending certificate of
 insurance provided.

Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.

14-15 283 Moved by Phillips, seconded by Swain, to approve Section III Combining Contract with
 Pulaski Central School District for Varsity Boys Hockey (Ontario Bay) for the 2015-16
 school year at no cost to the District.

Yes: Swain, Phillips, Green, Townsend
 Absent: Allen
 No: None
 The motion carried.

Superintendent's Report

Mr. Hall reported he attended the Prom at the Pierrepont Manor House. An amazing time was had by all and the students were awesome. The crowing took place at the Village Gazebo.

Mr. Hall took the opportunity to publically thank Mrs. Berie for organizing the week of SADD activities. The conclusion to the week of SADD activities was a crimson maple tree planted during the Celebration of Life Ceremony.

Mr. Hall reported the Civil Rights Data Collection is near completion. The data that has been collected so far included AP courses, ethnicity, gender, sports teams and a comprehensive data collection on many aspects of the District.

Mr. Hall reported all staff have submitted their PD175 documentation. Information will be updated in the TEACH system. The deadline for PD175 submission to the TEACH system is June 30, 2015.

Mr. Hall reported the Code of Conduct Review Committee Site Based Shared Decision Committee will be meeting on June 1. This committee consists of parents, faculty, students and administration.

Mr. Hall reported Patriot Pride Day was Friday, May 15, 2015.

Mr. Hall reported he was in Albany on May 7th as a NYSCOSS Representative to hear SED's Educational Summit in regards to the APPR. A 57 page document will be released and the Board of Regents will meet on June 15 to either accept or modify the proposal.

Mr. Hall reported the Sentinels Preview is tonight along with a chicken barbeque.

Mr. Hall reported he would be meeting with Briggs McAndrews and Jan Maas, Village Recreation Committee, on potential tennis courts on school grounds.

Mr. Hall reported Senior Parent Night will be held on June 2, 2015 at 6:00 p.m. There has been positive feedback in the past on the Senior Parent Night and its purpose.

Mr. Hall reported a "Cabaret" performance will be held on May 29 at the United Presbyterian Church. Mr. Dick Stephens will run the sound system.

Mr. Hall reported the District has spent the \$10,000 Music Grant money received from Senator Ritchie for audio equipment. Mr. Hall took the opportunity to give kudos to Dan Aubin for obtaining the 3 quotes.

Mr. Hall reported the District will purchase six new security cameras from the \$5,000 grant money received from Senator Ritchie. Mr. Hall, Ms. Gaffney, Dan Aubin and teachers have been involved in determining the designated location of these cameras.

Mr. Hall reported a SEDDAS account has been established for the Smart Schools Bond Act. The District's plan can now be submitted on a secured site. Dan Aubin will be working on this project with Ms. Gaffney as Administrative Leader.

Mr. Hall reported the Health & Safety Team meeting will be held on Wednesday, June 3.

Mr. Hall reported Academic Awards Night is being held on June 8.

Mr. Hall reported Academic All Stars will be recognized on June 11.
Mr. Hall reported he would be attending a reception at the Hilton Garden Inn with Ms. Gaffney and Ms. Gaffney to recognize Sarah Pacilio.
Mr. Hall reported the 5 Year Building Condition Survey will be reviewed at the June Board of Education meeting.
Mr. Hall reported that Kaitlyn Elliott, Grade 10, has officially self-published her first book entitled *School for Freaks*. It is a fantasy novel “according to ELA Teacher, Chelsea Nohle” is a combination between the Harry Potter Series and the movie Mean Girls. It’s a very interesting and quick read. Mr. Hall shared the web link for purchase.

Mr. Phillips inquired on the Building Condition Survey time frame and if it would be based on the facts and findings.

Mr. Hall indicated the Building Condition Survey will itemize according to severity and this survey would encompass a project based survey.

Angela Green inquired if the District has received Bullet Aid from Senator Ritchie’s office. Mr. Hall indicated the District has not received notification yet of any monies and has contacted Senator Ritchie’s office repeatedly to inquire.

Mr. Phillips inquired if Charter Schools are able to choose their student enrollments. Mr. Hall indicated officially no. Mr. Hall also indicated that Charter Schools are not being vilified in the public sector but public schools seem to be the ones being categorized as “failing.”

Principal’s Report

Ms. Gaffney reported she has reviewed class rosters and Fall 2015 and Spring 2016 team rosters. Currently, she is not concerned in regards to the winter sports season. Ms. Gaffney took the opportunity to review numbers with the Board of Education and the possibility of a request for combing sports request for football at IHC at the modified level. Ms. Gaffney indicated we may need to address this issue again in the Fall. The District’s goal is to maintain three program levels.

Mr. Hall indicated the Board of Education did not approve Modified Football during the last vote and Mr. Chris Dimmick is a strong advocate for his children to play. Unfortunately, our numbers presently do not substantiate a recommendation to change that previous no vote.

Mr. Swain indicated Mr. Dimmick is very polite.

Ms. Gaffney reported the new baseball netting system is in and the District is currently seeking quotes to dig and place the poles. Ms. Gaffney indicated by next Spring there will be a netting system in place.
Ms. Gaffney reported 28 kindergarten students were screened for the 2015-16 school year.
Ms. Gaffney reported she attended the mandatory Medicaid Compliance Training.
Ms. Gaffney reported the Senior Class trip went well. Students were wonderful and respectful.
Ms. Gaffney took the opportunity to read a personal thank you note to the Board of Education from Mrs. Esposito.
Ms. Gaffney reported she attended Assemblywoman Russell’s Advisory Committee Meeting with Angela Green and Mr. Hall regarding school finance and funding.
Ms. Gaffney updated the Board of Education on the master schedule for 2015-16. The committee is making great strides with innovative and creative ideas. The committee is contemplating moving from a 4 day cycle to a 6 day cycle and the possibility of semestering art and music
Ms. Gaffney reported she administered NYSESLAT State Assessments to five students for three consecutive days. There is a potential for two ESL kindergarten students for the 2015-16 school year.
Ms. Gaffney reported there is a large percentage of “opt-outs” for the Science 4-8 Testing.
Ms. Gaffney reported the Inductions for National Junior Honor Society and National Honor Society went well. Mr. Haley and Mr. Taster are stepping down from being advisors and Mrs. St. Croix and Mrs. DeCicco will be taking over for the 2015-16 school year.
Ms. Gaffney reported Patriot Pride Day went well and students did an excellent job representing the District.
Ms. Gaffney reported the District is working on creative ways to keep STLE3 and Teaching is the Core a possibility for the 2015-16 school year.
Ms. Gaffney reported that she and Angela Green would be attending the Jefferson-Lewis School Boards Association Annual Dinner/Meeting with Regent Bottar as the guest speaker on May 21, 2015.

Board Issues

There were no Board Issues.

New Business

14-15 284 Moved by Green, seconded by Phillips to approve Thursday, May 21 at 5:00 p.m. as the tentative date for BOE to discuss budget vote results if budget is defeated.
Approve
May 21, 2015
as Tentative Yes: Swain, Phillips, Green, Townsend
Date for Absent: Allen
BOE to No: None
Discuss Budget The motion carried.
Vote Results
if Budget is
Defeated

Ms. Gaffney and Julie Gayne reported on MySchoolBucks which is a School Lunch Fund online system. Julie Gayne reviewed our current system, NutriKids, which does not allow parents to prepay lunch accounts by a debit or credit card or to review student accounts, it does email parents when accounts have a low or negative balance. MySchoolBucks system allows parents to access student accounts and would allow parents to pay by a credit or debit card, check or cash. There would be no cost to the District, if this option is chosen but would require parents to pay a \$1.95 fee each time they elect payment on line.

Mr. Phillips indicated he thought this was a great idea.

Julie Gayne indicated her primary concern is this system would allow a third party to have access to the District's account. Julie Gayne, Dan Aubin, IT, would speak with Watertown Savings Bank to determine the security measures in place for third party vendors. Access to the District's account would be limited to the School Lunch Fund only. Watertown Savings Bank can offer their own on-line payment system but it cannot be linked to update NutriKids or offer view rights.

Mr. Swain indicated he was not sure he liked the idea of external individuals having access to the District's accounts.

Mr. Phillips indicated he felt it was a necessity for parents to view and monitor lunch accounts, not necessarily needing access to pay on the account. Julie Gayne responded that MySchoolBucks requires the on-line payment option in order to have view rights and low balance notifications. The District is unable to set-up one feature without the other, that is how MySchoolBucks generate their revenue.

Mr. Hall indicated MySchoolBucks will be revisited at the June meeting with definitive answers.

Old Business

Mr. Hall reported on the results of 2015-2016 BOCES Administrative Budget and Election of three Board of Cooperative Board Members.

Mr. Hall also reported he has had a conversation with Jefferson-Lewis BOCES District Superintendent regarding future increases and spending and our concerns about keeping spending prudent and fiscally in line with Component Districts.

15-16 285 Executive Session to Discuss Employment History of a Particular Person	Moved by Green, seconded by Swain, to go into Executive Session to discuss Employment History of a Particular Person. Yes: Swain, Phillips, Green, Townsend Absent: Allen No: None The motion carried.
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The meeting recessed to Executive Session at 6:25 p.m.

15-16 286 Come out of Executive Session	Moved by Swain, seconded by Green, to come out of Executive Session. Yes: Swain, Phillips, Green, Townsend Absent: Allen No: None The motion carried.
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The meeting resumed at 6:50 p.m.

15-16 287 Approve Board Resolution Section 1709 & 913 of the Education Law	Moved by Green, seconded by Swain, to approve Board Resolution Section 1709 & 913 of the Education Law. Yes: Swain, Phillips, Green, Townsend Absent: Allen No: None The motion carried.
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14-15 288 Adjournment	Moved by Green, seconded by Swain, to adjourn. Yes: Swain, Phillips, Green, Townsend Absent: Allen No: None The motion carried.
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The meeting adjourned at 6:51 p.m.